



Application for Employment

Date _____

PERSONAL INFORMATION

Last Name _____ First Name _____ MI _____

Present Address Street _____ City _____ ST _____ ZIP _____

Home Phone Number _____ Cell Phone Number _____
 (Please check the best number to reach you)

Social Security Number _____ - _____ - _____ Email _____

Are you 18 years old or older? Yes No

Are you either a U.S. citizen or legally authorized to work in the United States? Yes No

EMPLOYMENT DESIRED

Position _____ Date You Can Start _____ Desired Salary _____

Employment Desired Part-Time Full-Time Full or Part-Time

Can you work evenings? Yes No Can you work Saturdays? Yes No

EDUCATION

Type of School	Name/Location of School	No. of Years Attended	Did you graduate?	Major & Degree
High School				
College				
Graduate School				
Trade/Professional School				

Special Skills

FORMER EMPLOYERS (List below your last three employers, starting with last one first)

Date (Month and Year)	Name and Address of Employer	Position	Reason for Leaving
From			
To			
From			
To			
From			
To			

REFERENCES (Give the names of three persons not related to you, whom you have known at least one year)

Name	Address/Phone Number	Business	Years Acquainted	May we Contact?

MILITARY

Have you ever been in the Armed Forces? Yes No

Are you now a member of the National Guard Yes No

Specialty _____ Date Entered _____ Date Discharged _____

"I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application shall be grounds for dismissal.

I authorize investigation of all statements contained herein and the references listed above to give you any and all information concerning my previous employment and any pertinent information they may have, and release all parties from all liability for any damage that may result from furnishing same to you.

I understand and agree that, if hired, my employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated at any time without prior notice and without cause."

Date _____ Signature_____